

# ANNÉCY FESTIVAL

## RESIDENCY

### Rules and Regulations

The purpose of this document is to set out the terms and conditions under which authors apply to, and are hosted by, the Annecy Festival Residency organised by CITIA.

In the event of selection, a contract will be drawn up between the authors and CITIA, setting out their respective commitments.

#### **Terms of application**

- No applications will be accepted after 10th September 2024.
- Applications will only be accepted if they fully comply with the conditions detailed in the call for projects. Applicants are solely responsible for their applications. Any applications deemed incomplete will be rejected by CITIA without notifying the applicant or asking them for additional details.
- Any single project may apply twice (maximum), providing the application shows significant progress in the project.

#### **If selected**

- The invitation is valid for the year in progress. No postponement will be possible if, for whatever reason, the applicant is unable to attend the Annecy Festival Residency.
- The invitation is valid for 1 person: 1 return journey, accommodation for one person for 3 months, and 1 creation grant for 3 months. If two people are involved, the additional costs must be borne by the accompanying person and the grant will be shared.
- Successful applicants will receive script mentoring (prior to the Residency) and graphic development mentoring (on site). The number of sessions, their frequency and duration will be determined by mutual agreement between the author, the mentor and CITIA, depending on needs, the mentor's availability and the allocated budget. The choice of mentor is made in synergy between CITIA and the author (consulting the producer, if applicable), with no absolute guarantee of obtaining a preferred mentor.
- If the project has a producer, they will be consulted on all choices made during the Residency. Similarly, the producer undertakes to remain at the author's side, monitor the project's progress during the Residency and support the author in preparing their Mifa presentation.
- The Annecy Festival Residency is a graphic design development residency. As such, the CITIA teams will ensure that the work carried out during the 3 months in Annecy respects this framework of research and experimentation for the author.
- The applicant undertakes to respect the administrative and legal framework of the Residency:
  - the applicant must be available for the entire duration of the Residency;

- the applicant must provide proof of personal insurance or take out insurance before arrival or on site;
- the applicant must be able to invoice CITIA either in their own name (copyright invoice) or in the name of their company (invoice with the equivalent of a Siret number for foreigners) for the payment of rent and creation grants. CITIA cannot pay for intermittent work.
- If the applicant is a foreign national, CITIA will offer to open a French bank account to facilitate transactions (reimbursements, bank transfers, etc.) and everyday life in France.

**Hosting conditions (if selected)**

- CITIA will provide successful applicants with individual accommodation, at a distance from their place of work (Les Papeteries – Image Factory) that allows them to get there on foot, by bike or by bus.
- The applicants will receive a monthly creation grant of €1,000 to help cover their living expenses in Annecy.
- They will be provided with a bicycle and helmet for the 3 months of their stay. This means of transport is proposed but not compulsory. Any bus tickets must be paid for by applicants.
- The applicant will have a workspace, to be shared with the two other selected applicants. CITIA will assess the applicant's IT requirements prior to the Residency. A standard workstation and software common to the animation film industry will be provided. Any other specific requests will be subject to a feasibility study. In such cases, applicants may be asked to bring their own equipment.
- The workspace does not allow for animation in volume or on a title box. If selected, applicants will have to work on a different approach (graphic research, storyboarding, animation, etc.).
- Applicants may be photographed and filmed during their residency for CITIA's archives and communication purposes.
- The applicant will receive one free Mifa accreditation. They may give one additional accreditation to a member of their team or their family.
- During the Annecy International Animation Film Festival and Mifa, applicants will take part in a presentation to showcase their work since arriving in Annecy and to raise awareness among potential partners. The author and producer will also be able to arrange meetings on the CITIA stand at Mifa.
- Applicants will be asked to submit a report on departure in order to give an account of the progress made during their residency.

I confirm that I have read and understood the Annecy Festival Residency rules and regulations and that I will comply with them (signature required, preceded by the words "read and approved"):

The applicant/author

The producer (if the project has an associated producer)